

# Exhibition application

Name:	Address:
Collective name (if applicable):	
Telephone number:	
Email address:	Postcode:

Preferred exhibition dates:  
*Please discuss further with the curator*

Any specific requirements:  
*Please discuss further with the curator*

Brief description of work to be exhibited  
*(please attach photos or a website link)*

I have attached:

- A signed copy of the Visitor centre's Exhibition terms and conditions (mandatory)
- A copy of my insurance and/or public liability insurance certificates\*

*\*If applicable. You are not obliged to have your own insurances, but it is strongly recommended.*

Please indicate if you are likely to provide an attendant for your exhibition at all:

yes/no

*(details for exactly when your attendant will be on site can be confirmed nearer the time).*

This form is not confirmation of booking. Your proposal will be assessed by a panel and you will be notified of the outcome in due course. Any queries, please contact the Curator.

Signed	Print	Date
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**Office use only:**

Date received	Confirmed dates	Schools/events	Payment Sent	



Please note that your data will be kept securely and only used to contact you regarding your exhibition interest. We will not use your data for marketing purposes or give it to third parties.

**Data Protection Legislation:** information that you provide will be held and used in compliance with the General Data Protection Regulation (GDPR). For further information about how we take care of and use your information please visit [www.bournemouth.gov.uk](http://www.bournemouth.gov.uk)